

**DIAMOND VALLEY SPORTS & FITNESS CENTRE VACATION CARE
PARENTS'/GUARDIANS' REGISTRATION AGREEMENT**

The use of the word 'we' will also include the singular 'I' where applicable in this section.

1. We have viewed the **Diamond Valley Sports and Fitness Centre Vacation Care** (hereafter called the Centre) and consent to the enrolment of the admitting child/ren (hereafter referred to as the child).
2. We acknowledge having received and read the Parent Handbook and we understand any changes to such will be displayed on the Centre's notice-board in the Vacation Care home room..
3. We agree to comply with all Government requirements in relation to the Centre and its service.
4. We agree that in the event of an accident or illness, staff responsible for the child will try and contact the parents/guardian, when it is impractical or impossible to communicate with the parent/guardian, we authorise the responsible person to arrange such medical or surgical treatment as may be deemed necessary and in the best interest of the child. We also agree to pay any subsequent cost associated with any treatment given to the child. We understand that the medical care sought may include the calling of an Ambulance and we agree to meet the expense of an Ambulance. In the case of an emergency as determined by the Staff at the Centre, we authorise the Centre to contact an Ambulance and send the child to hospital.
5. We agree to pay the daily fee as determined by the Centre. We are aware that all incursions and excursions require an extra payment over and above the daily fee that is not eligible for CCB refund. We understand that payment is required at the time of booking to secure my child/rens placement in the Program. We understand that any further or additional bookings are to be paid for upon making that booking. All accounts must be paid before signing my child/ren in to the Program for the day.
6. We are aware that it is our responsibility to maintain a current Family Assistance Office Income Assessment Notice for Child Care Benefit purposes. If the information supplied to the Centre is incorrect or not up to date we acknowledge that the Centre will bill us for the additional payment and my child/ren will be excluded from the program until all accounts are up to date.
7. We understand that to have access to Child Care Benefit we need to meet all current Child Care Benefit requirements. I will provide a current copy of my Family Assistance Office Income Assessment Notice for Child Care Benefit with my CCB calculation form.
8. We are aware that seven (7) day's notice in writing of cancellation of care must be given in advance; otherwise fees will continue to be charged.
9. We are aware that fees payable for days where allowable absences are taken. *Refer to Parent Handbook or contact the Family Assistance Office for further information.*

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10. We understand that a system of payment for late collection operates at the Centre to cover overtime payments due to staff. We are aware that we are obliged to drop off and pick up the child as negotiated with the Centre. Any late collection will result in a fee being imposed. *Refer to Parent Handbook.*
11. We understand that children who are third priority in the Priority of Access Guidelines may be required to alter their days or give up their places at the Centre in order to provide a place for a higher priority child. The priorities are as follows:
 - First Priority: Children at risk of serious abuse or neglect
 - Second Priority: Children whose parents satisfy the work/training/ study test under section 14 of the Family Assistance Act
 - Third Priority: Any other child.
12. We are aware that the child will be excluded from care at the Centre if he/she has contracted a contagious disease or condition. We understand that the child will be accepted back into the Centre upon provision of a 'clearance certificate' for the child from a medical practitioner.
13. We are aware that the Centre may require the presentation of a medical certificate in the event of the child developing a long term medical condition.
14. We give permission for the child to participate in outings to places of interest in close proximity to the Centre, e.g. walking distance.
15. We give permission for the child to participate in sporting related activities organised by the Centre and conducted within the premises of the Centre.
16. We **give / do not give** permission for the child to be photographed for the purpose of publicity and / or promotions for the Centre.
17. We agree to provide the Centre with all relevant information regarding the health of our child and any other information required by the Centre.
18. We are aware that if we fail to provide information correctly as required by the Centre, the Centre will be able to terminate services forthwith.
19. We are aware that there may be visitors at the Centre and volunteers that may assist at the Centre. We consent to our child being in the presence of volunteers or visitors, with the Centre's appropriate supervision by qualified/experienced staff.
20. We, the **Diamond Valley Sports & Fitness Vacation Care** Service, agree to provide a service which is child focused by recognising:
 - All children have the right to feel safe and secure in the environment, ensuring this, children will develop a strong self-esteem and confidence, as well as positive perception of the world around them.
 - The value of play is important; children have opportunities for all types of play and physically challenging activities.
 - All children are treated with respect and individuality in their development domains; social; emotional; physical; cognitive; cultural and ethnic

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- All families are made to feel valued. By role modelling to children that we value and respect our families, and what relationships mean, we educate children to gain an understanding of family relationships.
- Our resources and activities are safe and developmentally age appropriate.

21. The Centre reserves the right to terminate this Agreement when, in its discretion, it considers that to do so would be in the interest of the Centre. It agrees to give the parent reasonable notice of its intention to exercise this right and will refund any payments in credit.

22. We have read this Contract, and received relevant information about the service offered by this Centre for the care of:

Name of Child: _____

We agree to abide by the conditions of use of the Centre and this Contract.

_____/_____/_____
Signature of Parent//Guardian Date Signature of Witness

_____/_____/_____
Signature of Parent//Guardian Date Signature of Witness